

Memorandum of Understanding (MOU)

Between

HoustonNVC, a 501C3 Corporation

And

Independent Providers of NVC Trainings and Practice Sessions

This agreement is intended to support shared understanding about ways in which the non-profit Houston Nonviolent Communication (HNVC) and independent providers of NVC training, facilitation, and coaching in the Houston and surrounding area can support one another and aid effectiveness and ease of bringing more NVC consciousness to our community.

Yearly submission of Trainings and Keeping Web Info Up-to-date

HNVC, without obligation to do so, provides a digital presence on our website to independent local NVC practitioners and compensated practice group leaders. We ask these providers of NVC to submit electronically to HNVC all of the following:

- a. Documentation of a minimum of 10 days or 60 hours of training taken either in person or on-line with a CNVC certified trainer before being listed on the HNVC web-page. In addition, we request that a minimum of 2 days or 12 hours of training be taken annually.

This training could consist of:

- training or workshops attended in person in Houston or elsewhere
- online training, for example online training provided by the NVC Academy or other NVC training available.

In some instances, HNVC would also consider counting some portions of training *provided* by the Independent Provider towards the minimum requested.

(Updated training information or continuing education will be requested each January and what is submitted will be kept on file by HNVC Communications or Training Chair.)

- b. A professional looking photograph and a short, publishable biography that also conveys the credentials for facilitating NVC. HNVC requests the photo and biography be kept fresh and current. We further request that the description of you as a practitioner contain some information about the focus of your NVC workshops in a general sense. This could be for example one of the following foci as listed on the CNVC web-site: Anger, Business, Counseling, Emotional Intelligence, Focusing, Healing, Health care, Leadership, Mediation/Conflict Resolution, Parenting, Prisons, Relationships, Restorative Justice, School/Education, Social Change, Spiritual Growth, Violence Prevention, Youth Programs. It could also be stated as Communication or Peace

- c. HNVC is committed to, if at all possible, arranging and hosting at least one local, annual multi-day training by Certified NVC Trainer(s).
- d. **Note:** Although HNVC periodically offers informal Trainings of Facilitators, these trainings cannot be considered as credentials or listed in the biography. Further, independent trainers are requested to refrain from listing affiliation with HNVC as identifiers in any of their literature because HNVC does not operate a certification program at this time.

Training Publicity and Requests of Independent Facilitators:

1. If listed practitioners request that their workshops or practice groups be displayed on the website, they are asked to provide that information in as complete and easily understood manner as possible to make it easy for the Communications Team at HNVC. (Reminder: Please refer to cnvc.org regarding CNVC requests for titling workshops.)
2. HNVC will post workshop notices on HNVC website within 8 days of receiving this information (assuming the event is to occur within 3 months or sooner). When a newsletter /announcement of trainings is sent (no regular schedule currently established) and it happens to be a timely notice window for the practitioner's offerings, their offering will be advertised in the newsletter. If the date of practitioner's event coincides or overlaps a HoustonNVC's fundraising event or CNVC out of town trainer event, advertising the practitioners' offering will be at the choice of HNVC's Communications Chair. This service is subject to change by decision of the Board.
3. The email address info@HoustonNVC.org can be used to contact the current Communication Chair.

Requests of Independent Practitioners

4. In order to populate and expand the HNVC mailing list with persons likely to want further training by HNVC, facilitators agree to provide the name and email address, and phone, if possible, of those persons who attended a workshop or practice group and willingly shared their information, within 2 weeks of the workshop completion.
5. Local practitioners agree to share the existence of HNVC and HNVC's specific upcoming workshops or programs with their networks through their newsletters, webpage or email.
6. If it brings joy to the independent practitioners enjoying the HNVC publicity avenues, then a yearly donation to HNVC will be happily received and will help greatly with maintaining a website and utilizing a mailing list.
7. If you are unable to give a donation, or if you would not find joy in doing so, HNVC would very much enjoy working with all local independent facilitators on one of the committees of HNVC (currently Training, Outreach, Communication/Publicity and/or Finance.)

Duration

Either party may choose to disengage at any time for any reason after a 30-day written notice that includes explanation of their needs not met and possible strategies to meet those needs. Disengagement will result in the complete retraction of all aforementioned agreements and benefits. All active signatories must unanimously approve any alterations or amendments to this MOU. This MOU shall become effective upon signature by the authorized officials and will remain in effect until superseded by future contractual agreements or when the non-profit HNVC ceases to exist.

Contact Information

HoustonNVC; Communication Chairperson 2016, 2017
Karen Starz; Staz.organizer@gmail.com

HoustonNVC Representative Signature
Name
Position
Address
Phone

Date

Independent Provider Signature
Name
Title
Address
Phone & email

Date

Adopted by Board on date: October 20, 2017
To be kept on file at the HNVC Dropbox site or other.